# HSS Research Catalyst Awards (HSS-RCA): 2022-2023 Pilot
# Application Process

**Summary**

The Faculty of HSS Research Catalyst Award (RCA) is designed to help support research intensification within HSS by offering a stable means for researchers to begin or enhance a robust research profile, placing them in a better position to compete for more complex research funding to support research activities within their fields. The HSS Research Catalyst Award (RCA) speaks directly to the importance of HSS research activities in realizing the Mission, Vision, and Values of our HSS Strategic Plan 2022-2027. In an effort to "support and pursue dynamic research" and "hone our research infrastructure to support diverse world-class research and creative endeavours" (Goal 4), the RCA is designed to allow faculty to kick-start a research project by providing time and resources to get it off the ground, build collaborations, and also to apply for further funding.

 RCA Holders are expected to outline a research program that expands beyond the 3-year RCA term; during the RCA tenure, the Award-Holder will work to establish their research program and may span research in their own discipline, interdisciplinarity, relationship building, community collaboration, and/or research creation. HSS will offer a single 3-year RCA annually to early career and established researcher ASMs in HSS, alternating between awarding an Early Career Researcher (ECR) and an Established Researcher (ER). The RCAs will provide Award-Holders with dedicated and guaranteed per course releases, graduate research assistants, and cash funds to ease teaching workload to facilitate research-building and research activities. Following year-3 of the RCA program, there will normally be 3 RCAs active within HSS annually.


## Application Process

**Deadline**: January 30, 2023, 4:30pm

**Award Notification:** Before end of February 2023

To apply, the Candidate must email the required documents in pdf to the Dean's Office: HSS@mun.ca, along with a signed application form.

A complete RCA application includes the following documents:

1. **Completed Application Form Signed by Applicant and Department Head**
2. **(4 page max) Research Program Proposal outlining:**
   - **Program:** The research program & broad area of work that the RCA will facilitate. Describe the short (within the 3-year term of the RCA) and long-term goals (beyond the 3-year term of the RCA) of your research/research-creation program, brief theoretical approach, and possible methodology/activities that are envisioned during the RCA term. Note that this section does not need to be project-specific with a set of outcomes anticipated at the end of 3 years, but it can be if that is what is envisioned. The RCA has been designed and is anticipated to support a research program that will extend beyond the RCA term.

- **Anticipated budget:** Include a description of how you intend to use the $7,500 within the 3-years of the award. Note that this does *not* need to be a detailed budget at this time – you need only indicate broad and anticipated use of the funds at this point.
- **Dissemination:** Outline the plan for additional knowledge mobilization, public engagement, community involvement, and/or dissemination activities.
- **EDI-AR:** Include EDI-AR considerations to program *design* and *practices* (if applicable to your program). See SSHRC's definition of each.
- **Funding applications:** Outline the plan for applying for additional research funding, indicating which research grant agency(ies) and program(s) and/or agreements you will apply for during and beyond the RCA term and the semester/year, if known.
- **Clearances:** State which clearances, permissions, certificates, or other permits you anticipate will be required, if applicable. If you know that you will be conducting research that will impact or that is in collaboration with Indigenous groups, Agreement in Principle must be included with the application.
- **GRAs:** Outline the plan for supervision of the GRA and the activities to be conducted in year 1 and a plan for the potential supervision and activities of the GRAs in years 2 and 3.

3. **(1 page max) Impact Statement:**
   - State what the **potential impact** that holding this RCA will have on:
     - Medium-to-long term career goals for the Candidate
     - The research profile of the Candidate within your discipline and beyond (where applicable)
     - The research profile of the Candidate's home department or program and the capacity for research development of students & your department/program
     - Society at large, the general public, a specific community, etc. Generally, how the research will impact beyond academic institutions (if applicable).
   - Identify several **performance indicators/benchmarks** you will use to measure/evaluate the results/impact of your RCA. What will success look like? How will you assess it?

4. **(1 page / optional) Career Context Statement**
   - Explain any **career interruptions** (complete halt in research activities) or **special circumstances** (the researcher was not *completely* taken away from research work but research output and productivity may have slowed down) within the first six years of your appointment at Memorial that may be reflected in your CV. These may be due to, for example, by health (and/or disability-related), administrative, family, cultural or community responsibilities, socio-economic context, COVID-19 or other reasons.
   - You may also include equity deserving contexts, if desired and if applicable.
   - If your department does not have a specific graduate program, please indicate.

5. **(Any format, no max length) CV:**
   - Any version or type is sufficient, provided it outlines latest publications and scholarly achievements.